

ICMRTGI-2026

International Conference on Multidisciplinary Research, Technology & Global Innovation

Presentation Guidelines for Authors

1. Introduction

The Organizing Committee of **ICMRTGI-2026** welcomes all authors to present their accepted research papers. These guidelines are intended to ensure smooth, professional, and effective technical sessions.

2. Presentation Mode

Presentations may be conducted in:

- Offline (Physical Presentation)
- Online (Virtual Presentation), if permitted by the Organizing Committee

The mode of presentation will be communicated in advance.

3. Presentation Duration

Activity	Time
Oral Presentation	10–12 Minutes
Question & Answer Session	3–5 Minutes
Total Time	15 Minutes

Presenters are requested to strictly adhere to the allotted time.

4. Presentation Format

Authors should prepare their presentation using **Microsoft PowerPoint (PPT/PPTX)** or **PDF** format.

Recommended Slide Structure

1. Title Slide

2. Introduction
 3. Research Objectives
 4. Literature Review (Brief)
 5. Methodology
 6. Results and Analysis
 7. Discussion
 8. Conclusion
 9. Future Scope
 10. Acknowledgements (Optional)
 11. Thank You / Questions
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5. Presentation Design Guidelines

- Use a clear and professional layout.
 - Maintain a font size of at least **24 pt** for body text.
 - Use readable fonts such as **Calibri, Arial, or Times New Roman**.
 - Keep the background simple and ensure sufficient contrast.
 - Avoid excessive animations, transitions, and decorative effects.
 - Use high-quality figures, graphs, and tables with proper labels.
 - Limit each slide to key points instead of lengthy paragraphs.
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6. Technical Requirements

- Presentation file should be in **.ppt, .pptx, or .pdf** format.
 - Carry a backup copy on a USB drive or cloud storage.
 - Ensure all multimedia elements function correctly.
 - Embed fonts if special fonts are used.
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7. Presenter Responsibilities

The presenting author should:

- Register for the conference before the registration deadline.
 - Report to the session venue at least **15–20 minutes** before the session begins.
 - Test the presentation before the session.
 - Deliver the presentation professionally and within the allotted time.
 - Respond clearly and courteously to questions from the audience and session chair.
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8. Online Presentation Guidelines (If Applicable)

- Join the meeting at least **15 minutes** before the scheduled session.

- Ensure a stable internet connection.
 - Use a working microphone and webcam.
 - Keep the microphone muted when not speaking.
 - Share only the presentation window during screen sharing.
 - Attend the full session until the Session Chair concludes the proceedings.
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9. Evaluation Criteria

Presentations may be evaluated based on:

- Originality and innovation
 - Technical quality
 - Clarity of objectives
 - Research methodology
 - Quality of results and discussion
 - Presentation skills
 - Time management
 - Response to audience questions
 - Overall impact
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10. Best Practices

Authors are encouraged to:

- Practice the presentation beforehand.
 - Speak clearly and confidently.
 - Maintain eye contact with the audience.
 - Explain figures and graphs effectively.
 - Highlight the novelty and practical significance of the research.
 - Conclude with key findings and future research directions.
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11. Code of Conduct

Presenters are expected to:

- Maintain professional and respectful behavior.
 - Follow instructions issued by the Session Chair and Organizing Committee.
 - Respect the allotted presentation time.
 - Avoid promotional or commercial content unrelated to the research.
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12. Certificate and Publication

- Presentation Certificates will be issued to registered presenters who successfully present their accepted papers.
 - Publication of the manuscript is subject to successful peer review, compliance with conference policies, submission of the final camera-ready paper, and completion of all applicable registration requirements.
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Contact

For any presentation-related queries, please contact the **ICMRTGI-2026 Organizing Committee** through the official conference communication channels.

We wish all presenters a successful and enriching conference experience!